The Department of Athletics & Recreation at Carleton University is seeking an experienced and energetic individual to take on the responsibilities of Head Coach of the Ravens varsity women’s rugby program. The ideal candidate is committed to leading the program to provincial and national prominence within the context of interuniversity sport.

The Head Coach will be expected to contribute to the culture of educationally focused and healthy high performance sport at Carleton University. The Head Coach will report to the Assistant Director of High Performance Sport.

Key roles and responsibilities of the position include:

a) Coaching the women’s interuniversity (Ravens) rugby team, including the direction and operation of all training and competition.
b) Student athlete recruitment, mentoring, development, and retention for women’s rugby.
c) Recruiting and supervision of rugby support staff, including assistant coaches, managers, and student leaders.
d) Assist in the creation and management of an annual budget for women’s interuniversity rugby, including participation in revenue generating activities that meet the program’s financial objectives.
f) Promotion and engagement of positive relations with the alumnae and the Carleton University community.

The Head Coach will act in support of, and in accordance with, the goals and objectives of the Department of Recreation and Athletics and Carleton University as they relate to educational development and the values of equity, diversity and inclusion. The Head Coach will also be actively involved in fund raising, community relations, budget management and appropriate administrative responsibilities.

The successful candidate will possess an undergraduate degree (preferably in a related field) and the appropriate NCCP and rugby certifications as well as a minimum of five years of coaching experience, preferably at the university level or elite club level. Experience coaching women’s rugby will be highly considered. The demonstrated ability to coach, teach and mentor, in an educational environment, in a student-centered way, is expected. In addition, effective communication skills, and proven organizational, leadership, and management skills are required.

The position is a one-year casual appointment. Applications, including a complete curriculum vitae and contact information (e-mail, address, phone) of three references, should be forwarded by Friday, April 16, 2021 to:
Sheila-Ann Newton – Student-Athlete Services
Department of Athletics – Carleton University
1125 Colonel By Drive | Ottawa, ON K1S 5B6
Or by email to: sheilaannnewton@cunet.carleton.ca

Carleton University is strongly committed to diversity within its community and especially welcomes applications from visible minority group members, women, Aboriginal persons, persons with disabilities, members of sexual minority groups, and others who may contribute to the further diversification of ideas. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

Carleton University thanks all applicants for their interest. However, only those applicants being considered for the position will be contacted for an interview.